



# Board of Trustees Meeting Agenda

## Regular Monthly Meeting

July 23, 2025 | 5:00 pm | 2403 W. 8<sup>th</sup> Street, Erie West, Founder’s Rm 307A

Zoom Meeting ID: 864 7949 2792

Zoom Passcode: 113651

1. Call to Order
2. Roll Call
3. Approval of May 28, 2025, Regular Meeting Minutes

Motion 1	Resolution to Approve the May 28, 2025, Regular Meeting Minutes
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4. Public Participation
5. Reports
  - A. **President’s Report**  
Chris Gray, Ph.D.
  - B. **Ad Hoc Committees and Advisory Groups**
    1. Foundation-President’s Advisory Group  
Trustee Ejay Fyke, Board Representative
      - a. Report
  - C. **Chairperson of the Board**  
Chairperson Michael Victor, J.D., LL.D.
  - D. **Other**
6. Presentation-KPI’s & Financial Aid Updates and Timeline  
Executive Vice President, Guy Goodman

### 7. Standing Committee Reports and New Business

- A. **Academic Committee**  
Vice Chairperson Cheryl Rush Dix
  1. Report
  2. New Business

Motion 2	<p>Resolution to Reaffirm, Amend, and/or Withdraw Academic Related Board Policies to Reflect Current Practice [Board Report #25-34]</p> <ul style="list-style-type: none"> <li>• Policy IV.A.1: Assessment of Student Learning Outcomes</li> <li>• Policy IV.B.3: Course Syllabus Adoption and Use</li> <li>• Policy IV.B.4: Textbook and Course Materials Adoption</li> <li>• Policy IV.B.5: Course and Program Review and Evaluation</li> </ul> <p style="text-align: right;"><b>*Continued</b></p>
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	<ul style="list-style-type: none"> <li>• Policy IV.B.6: Course Section and Class Cancellation</li> <li>• Policy IV.B.7: Academic Program Discontinuation</li> <li>• Policy IV.C.1: Academic Code of Conduct for Students</li> <li>• Policy IV.C.2: Student Academic Leaves and Administrative Withdrawals</li> <li>• Policy IV.C.3: Student Academic Appeals</li> <li>• Policy IV.D.1: Professional Ethics Code</li> <li>• Policy IV.D.2: Academic Freedom</li> <li>• Policy IV.D.3: Intellectual Property</li> <li>• Policy V.A.2: Academic Standing</li> <li>• Policy V.A.4: Student Records</li> <li>• Policy V.A.5: Registration and Enrollment</li> <li>• Policy V.A.6: Transfer of Credits</li> <li>• Policy V.C.2: Transfer to Other Colleges and Universities</li> <li>• Policy V.C.4: Access to Health Services</li> <li>• Policy V.C.5: Library, Learning Resources and Technology Support</li> <li>• Policy V.D.1: Sex Offender Notifications</li> <li>• Policy V.D.2: Student Rights and Responsibilities/Code of Conduct</li> <li>• Policy V.D.3: Complaints, Problems, Grievances and Appeals by Students</li> </ul>
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Motion 3	Resolution to Approve the 2026-2027 Academic Calendar as Presented [Board Report #25-36]
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**B. Personnel Committee**

Trustee Robert Merrill

1. Report
2. New Business-No action items.

**C. Finance Committee Report**

Trustee Kurt Hersch

1. Report
  - a. YTD Budget Summary 2025-2026
  - b. June 2025 Bank Reconciliation
2. New Business

Motion 4	Resolution to Approve Service Master by Advance in the Amount of \$45,120 for Current Building Configuration and \$48,450 for Post Renovation Building Configuration to Provide Professional Janitorial Cleaning Services for the EC3 Erie West Campus [Board Report #25-37]
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D. **Other**

1. New Business

Motion 5	Resolution to Amend and/or Implement Board Policy to Reflect Current Practice [Board Report #25-38] <ul style="list-style-type: none"><li>• Policy I.A.6: Disclosure of Personal or Private Interest</li><li>• Policy I.A.7: Trustee Requests Requiring Board Authorization (New Policy)</li><li>• Policy I.A.8: Trustee Voting (New Policy)</li><li>• Policy VII.C.2: Freedom of Expression and Demonstration</li><li>• Policy VII.C.3: Use of College Facilities for Elected Officials and Political Activity (New Policy)</li></ul>
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Motion 6	Second Reading of Proposed Amended EC3 Bylaws and Resolution to Adopt the EC3 Bylaws as Presented [Board Report #25-39]
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Motion 7	Resolution to Approve a Merit-Based Adjustment for the President as Presented [Board Report #25-40]
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8. Executive Session if Needed

9. Motion to Adjourn

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Division and Department Information

A. Academic Affairs

B. Student Affairs

C. Enrollment

D. Finance and Operations/Human Resources

E. Marketing

F. EC3 Foundation

**Next Regular and Annual Meeting September 24, 2025 at 5:00PM**