



Board of Trustees Meeting Agenda

Regular Monthly Meeting

November 19, 2025 | 5:00 pm | 2403 W. 8th Street, Erie West, Founder's Rm 307A

[Zoom Meeting ID: 864 7949 2792](#)

[Zoom Passcode: 113651](#)

1. Call to Order
2. Roll Call
3. Approval of September 24, 2025, Regular and Annual Meeting Minutes

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| Motion 1 | Resolution to Approve the September 24, 2025, Regular and Annual Meeting Minutes |
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4. Public Participation

5. Reports

A. **President's Report**

Chris Gray, Ph.D.

B. **Ad Hoc Committees and Advisory Groups**

1. Foundation-President's Advisory Group

Trustee Ejay Fyke, Board Representative

a. Report

C. **Chairperson of the Board**

Chairperson Michael Victor, J.D., LL.D.

D. **Other**

6. Presentation of MaherDuessel Audit Report

7. Standing Committee Reports and New Business

A. **Academic Committee**

Vice Chairperson Cheryl Rush Dix

1. Report

2. New Business

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| Motion 2 | Resolution to Purchase Equipment, Software, and Training Curricula from Amatrol in the Amount of \$24,197.76 for the IMM Program [Board Report #25-47] |
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| Motion 3 | Resolution to Approve the Contract with Portico/Campus Ivy for Financial Aid Management Consultant in the Amount of \$335,689.00 to Oversee and Manage the Financial Aid Process [Board Report #25-48] |
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***Continued**

B. Personnel Committee

Trustee Robert Merrill

1. Report
2. New Business-No Action Items

C. Finance Committee Report

Trustee Kurt Hersch

1. Report
 - a. October YTD Budget Summary 2025-2026
 - b. October 2025 Bank Reconciliation
 - c. Project Funding Update
2. New Business

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| Motion 4 | Resolution to Approve the 2025 MaherDuessel Audit as Presented [Board Report #25-49] |
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| Motion 5 | Resolution to Purchase Up to \$128,659.09 for Millwork from Millington Lockwood [Board Report #25-50] |
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| Motion 6 | Resolution to Purchase Up to \$79,713.55 of Furniture from Millington Lockwood [Board Report #25-51] |
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| Motion 7 | Resolution to Approve a Lease Between EC3 and Corry Higher Educational Council from January 1, 2026-June 30, 2026, for \$15,000 [Board Report #25-52] |
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| Motion 8 | Resolution to Approve Construction Change Order in the Amount of \$134,077.10 to Replace EC3 West's Roof and Run HVAC Ducting [Board Report #25-53] |
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D. Other

1. New Business

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| Motion 9 | Resolution to Adopt Board of Trustee Regular, Annual, and Standing Committee Meeting Dates and Times for 2026 as Presented [Board Report #25-54] |
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| Motion 10 | Resolution to Ratify the President's Approval of Construction Change Orders with Consult and Board Chairperson Approval in the Amount of \$120,773.11 on October 15, 2025 per Board Policy VI.A.4: Purchases Requiring Board Authorization [Board Report #25-55] |
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8. Executive Session

- a. To discuss matters involving campus safety and security procedures, pursuant to Section 708(a)(5) of the Pennsylvania Sunshine Act.
- b. For the Purposes of Real Estate

9. Motion to Adjourn

Division and Department Information

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| A. Academic Affairs | E. Human Resources |
| B. Student Affairs | F. Marketing |
| C. Enrollment | G. EC3 Foundation |
| D. Finance and Operations | |

Next Regular Meeting (Pending Board Approval) is January 28, 2026 at 5:00PM