



Board of Trustees Meeting Agenda

Regular Monthly Meeting

March 26, 2025 | 5:00 pm | 2403 W. 8th Street, Erie West, Founder's Rm 307A

[Zoom Meeting ID: 864 7949 2792](#)

[Zoom Passcode: 113651](#)

1. Call to Order

2. Roll Call

3. Approval of January 22, 2025, Regular Meeting Minutes

4. Approval of March 12, 2025, Special Meeting Minutes

5. Public Participation

6. Reports

A. **President's Report**

Chris Gray, Ph.D.

B. **Ad Hoc Committees and Advisory Groups**

1. Foundation-President's Advisory Group

Trustee Ejay Fyke, Board Representative

a. Report

b. New Business

- i. Resolution to Ratify EC3 Foundation Board Nominees-D. Mitchell, S. Prater, and B. Wilson [Board Report #25-07]

C. **Chairperson of the Board**

Chairperson Dr. Michael Victor, J.D., LL.D.

1. The Executive Committee met in Executive Session for the Purpose of Personnel on Friday, February 21, 2025, at 11am.

D. **Other**

6. Presentation-Recruiting and Retention Plan

Director of HR, Bridget Daugherty

7. Standing Committee Reports and New Business

A. **Academic Committee**

Vice Chairperson Cheryl Rush Dix

1. Report

2. New Business

- a. Resolution to Amend Board Policies Per the Academic Committee to Reflect Current Practice [Board Report #25-08]
- Policy II.B.4 Copyright Compliance
 - Policy II.B.5 Clery Act
 - Policy IV.A.3 Online Learning Testing & Identity Verification
 - Policy IV.B.1 Advisory Committees

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- Policy V.A.7 Catalog Standing and Student Handbook Catalog Standing

- Policy V.C.1 Advisement and Career Support Services

- b. Resolution to Reaffirm Policy V.A.1 Admissions [Board Report #25-09]

B. Personnel Committee

Trustee Robert Merrill

1. Report
 - a. Presidential Evaluation Update
2. New Business
 - a. None

C. Finance Committee Report

Trustee Kurt Hersch

1. Report
 - a. YTD Budget Summary 2024-2025
 - b. February 2025 Bank Reconciliation
 - c. Plan Let's Go Presentation
2. New Business
 - a. Resolution to Approve the Contract with Alchemy from April 1, 2025 to March 31, 2026 in the Maximum Amount of \$160,700 to Support the Deployment and Use of Workday [Board Report #25-10]
 - b. Resolution to Approve the Contract with Maher Duessel in the Amount of \$139,011 For an Accounting / Auditing Firm to Conduct the Audit Engagement [Board Report #25-11]
 - c. Resolution to Approve the Contract with Spaulding Banks Project Management in the Amount of \$70,000 For a Clerk of the Works services for the West Campus RACP/Allied Health Renovation [Board Report #25-12]
 - d. Resolution to Approve the Submission of Projects to PDE Including West Campus Roofing Project and ECTS Campus Electrical and Lighting Project in the Amounts of \$377,000 and \$120,000 Respectively [Board Report #25-13]
 - e. Resolution to Approve the Lease with Dell Financial Services for EC3 Student Laptops to be Purchased from Costars Vendor GovConnection Inc.in the Amount of \$62,200 [Board Report #25-14]

D. Other

3. New Business
 - a. Resolution to Amend Board Policies Per the Executive Committee to Reflect Current Practice [Board Report #25-15]
 - Policy VII.B. 1 Smoke-Free Environment
 - Policy VII.B.2 Drug-Free Workplace
 - b. Resolution to Reaffirm Policy I.A.4 Alcohol Use /Alcoholic Beverage Policy [Board Report #25-16]

8. Executive Session (if needed)

9. Motion to Adjourn

Division and Department Information

- A. Academic
- B. Student Affairs
- C. Enrollment
- D. Finance and Operations
- E. Human Resources
- F. EC3 Foundation

Next Regular Meeting May 28, 2025 at 5:00PM