



Construction Management Proposal Form

RFP 2026-006 | Summit Location Renovation

Erie County Community College
8500 Oliver Road, Erie, Pennsylvania 16509

Complete this form and submit it with the proposal response and qualification attachments. Use additional sheets as needed, identified by firm name and section. The RFP and its written addenda govern the solicitation.

Submit one electronic copy of the complete proposal to Chris Ray, Executive Director of Technology and Facilities, at Cray@ec3pa.org by 5:00 PM on November 4, 2026.

1 Bidder information

Legal firm name

Business address

Contact name and title: _____

Telephone: _____ Email: _____

Proposal date: _____ Years in business: _____

2 Fixed lump sum CM fee

The firm proposes to perform the Construction Management services described in the RFP for the following fixed, all-inclusive lump sum fee.

Total fixed CM fee in figures \$

Total fixed CM fee in words Dollars

If words and figures differ, the sum written in words governs, as stated in RFP Section V.

All-inclusive cost acknowledgment: The fixed fee includes CM services and all other costs required for the proposed RFP services. All other costs are included in this fee and are not reimbursable. Any proposed exception is expressly identified in Section 4 below.

3 Fixed fee allocation by phase

Allocate the Section 2 fixed fee below. The preconstruction and construction amounts must sum to the total fixed CM fee. This allocation does not establish separate reimbursable charges.

Phase	Fixed fee allocation
Pre-Construction Phase	\$ _____
Construction Phase	\$ _____
Total fixed CM fee	\$ _____

Confirm total equals Section 2: ☐ Yes

4 Exceptions and alternates

Indicate any exception to the RFP or proposed alternate. Failure to identify an exception or alternate is interpreted as intent to comply with all RFP instructions, terms, conditions and specifications.

☐ No exceptions or alternates ☐ Exceptions or alternates listed below or attached

RFP section	Exception or alternate description	Fee and schedule impact
_____	_____ _____	_____ _____
_____	_____ _____	_____ _____
_____	_____ _____	_____ _____

Identify whether each stated fee impact is included in the Section 2 fee or is a separately proposed alternate. Listing an alternate does not change the Section 2 fixed fee unless accepted by the College.

5 Addenda acknowledgment

The firm acknowledges receipt and consideration of the following written addenda.

☐ No addenda received ☐ Addenda acknowledged below

Addendum number or identifier	Issue date
_____	_____
_____	_____

Addendum number or identifier	Issue date

6 Certification and authorized signature

The undersigned certifies that they are authorized to submit this proposal on behalf of the firm; that the information supplied is accurate to the best of their knowledge; and that the firm has reviewed the RFP and acknowledged written addenda. The firm offers to provide the described CM services for the Section 2 fixed fee, subject to any expressly identified exceptions or alternates and the College’s acceptance.

The firm acknowledges that proposal preparation and response costs are its sole responsibility and that the College reserves the acceptance, rejection and award rights stated in the RFP.

Authorized signature

Printed name: _____

Title: _____

Firm: _____

Date: _____