

SPECIAL MEETING

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**ERIE COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES**

Wednesday, June 30th, 2021

Raymond M. Blasco

MD Memorial Library, Admiral Room, 1<sup>st</sup> Floor

160 East Front Street, PA 16507

5:00 p.m. – **VIRTUAL** (Via ZOOM) Board Meeting

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1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Special Meeting Minutes of:  
(a) May 26th, 2021
5. Hearing of the Public
6. Remarks of County Council Liaison
7. Announcements from the College  
(a) Degree-granting Authority
8. Announcements from the Board  
(a) Schedule of Board Meetings for July to October 2021 to be held at Raymond M. Blasco, MD, Memorial Library, Admiral Room, 1<sup>st</sup> Floor, 160 East Front Street, PA 16507, at 5:00 p.m. – **VIRTUAL** Via ZOOM available on the Website
  - i. Regular Board Meeting on July 28th, 2021 at 5 PM
  - ii. Regular Board Meeting on August 25th, 2021 at 5:00 PM
  - iii. Regular Board Meeting on September 22nd, 2021 at 5:00 PM
  - iv. Regular Board Meeting on October 27th, 2021 at 5:00 PM

Standing Committee Reports

9. Report of the Academic Committee
10. Report of the Personnel Committee
11. Report of the Finance Committee

#### Ad Hoc Committee Reports

12. Report of the Ad Hoc Committee on Sites and Facilities
13. Report of Ad Hoc Committee on Community Advisors

#### Report of the Chairman

14. Report of the Chairman of the Board
15. Report of the Interim President
  - (a) Updates
    - i. Hiring
    - ii. Employee change in title/compensation
    - iii. Contract extensions
    - iv. Student Placement – NROC membership, EdReady
    - v. Student Recruitment
    - vi. Sites – Erie Technical School
  - (b) Activities/Meetings/Opportunities
    - i. Edinboro University of Pennsylvania signing
    - ii. Value Momentum
    - iii. March of Dimes
    - iv. Scholarships

#### **New Business:**

16. Motion to Approve Bookstore Contract with Barnes & Noble
  - (a) Exclusive One Year Contract to Provide Electronic Books to Students

17. Motion to Approve Tuition and Fees for the FY 2021/2022


- (a) Tuition per credit hour \$ 160.00
- (b) Tech fee \$ 10.00
- (c) General Fee \$ 15.00
- (d) New Student Fee \$ 40.00 (one- time

18. Motion to Approve Additional Employee Benefits

(a) ECCCPA 2021-2022 Scheduled Non-Work Days

Independence Day (Observed)	Monday, July 5, 2021
Labor Day Monday	September 6, 2021
Thanksgiving Day and Day After	November 26, 26, 2021
Winter Break Friday	December 24 (1/2 day) – Friday, December 31, 2021
Martin Luther King, Jr. Holiday	Monday, January 17, 2022
Spring Break	Monday, March 7 – Friday, March 11, 2022
Memorial Day Monday	May 30, 2022
Adjusted Hours- 4 day week	Week of May 30th – week of June 20th
Juneteenth Observed	Monday, June 20th, 2022

(b)

 <p style="text-align: center;"><b>Benefits for Full-Time Administrators and Staff 2021-2022 Academic Year – Additional</b></p>			
<b><u>Benefit</u></b>	<b><u>Eligibility</u></b>	<b><u>Benefit Details</u></b>	<b><u>Colleague Contribution</u></b>
Sick Days	Prorated based on hire date	10 days per academic year, accumulate up to 30 days (No Payout)	N/A
Paid Holidays	Prorated based on hire date	See schedule	N/A
Vacation Days	Prorated based on hire date	1-2 years; 10 days 3-4 years; 15 days 5+ years; 20 days	N/A
Tuition Waiver (Employee)	Prorated based on hire date	Must be approved and relevant to area of expertise	N/A
Personal Days	Prorated based on hire date	3 days per academic year, does not carry forward (No Payout)	N/A

19. Motion to Approve 2021/2022 Budget
20. Motions to Approve Extension of Contracts – Resolved that:
  - (a) The College extend the contract of Dr. Narcisa Polonio, Consultant, at the current rate, \$200 per hour, for a maximum of 20 hours per week for Four months, July, August, September, October 2021, to assist with the transition to new leadership and work with the Board of Trustees. Additional hours must be pre-approved by her supervisor.
  - (b) The College extend the contract of Dr. Roy Church, Lead Administrator, at the current rate, \$200 per hour, for a maximum of 10 hours per week for July 2021 to assist with next steps in implementation of the 120 Day Plan. Any additional hours must be pre-approved by his supervisor.
  - (c) The College extend the contract of Mr. Joe Maloney, CPA, at the current rate of \$200 per hour, with a maximum number of hours of 20 hours per month for two months, July and August 2021, to assist the Controller/Asst. Treasurer.
21. Motion to Approve Policies Presented by the Interim President
  - (a) Residency requirements - Student and Academic Services  
Subsection A: Admissions and Student Records  
Policy V. A. 8: Residency
  - (b) Section III: Human Resources  
Subsection D: Benefits  
Policy III.D.2: Reimbursement for Authorized Travel and Business Expenses

**BOARD WILL RECESS INTO EXECUTIVE SESSION FOR PURPOSES OF PERSONNEL AND REAL ESTATE. WILL RETURN TO OPEN SESSION FOLLOWING EXECUTIVE SESSION.**

22. Motion to Approve Multiple Sites for Erie County Community College

- (a) The Benedictine Sisters of Erie, Inc., to lease space at the St. Benedict Education Center, 336 East 10<sup>th</sup> Street, Erie, PA to ECCCPA.
  - (b) Corry Higher Education Council to Lease classrooms and usage of parking lot at the Corry Hi- Ed Center, 221 N. Center Street, Corry, PA 16407 to ECCCPA.
- 23. Motion to Approve Personnel Contract
  - (a) The Board of Trustees of the Erie County Community College of Pennsylvania (ECCCPA) appoints Dr. Christopher Gray, Ph.D. as the President of Erie County Community College of Pennsylvania effective on July 14, 2021 and further, it is resolved that the employment agreement with Dr. Gray is hereby approved.
- 24. Motion to Approve Extension and New Contract for Dr. Judith Gay
  - (a) The College to extend the Interim President contract with Dr. Judith Gay through July 13, 2021.
  - (b) The College will contract with Dr. Gay as a consultant (JKG Consulting, LLC) for July 14 through August 31, 2021 at a \$200 per hour rate to assist with the transition to new leadership.
- 25. Motion to approve contract
  - (a) The College to contract with Velocity Net through the COSTAR membership for fiber optic connectivity, networking hardware and internet implementation at multiple sites for an amount of not to exceed \$130,000.00.
- 26. Any Other Business to Come Before the Board
- 27. Motion to Adjourn.