



ERIE COUNTY
COMMUNITY COLLEGE OF PA

Erie County Community College Board of Trustees

Minutes of the Special Meeting

April 21, 2021 - 5:00 pm

Location of Meeting - Virtual on Zoom Only

Trustees:

Mr. Tom Benson
Mr. Ron DiNicola
Mr. Justin Gallagher
Ms. Cheryl Rush Dix
Ms. Kathryn Sintal
Dr. Annette Wagner

Absent:

Mayor Dave Mitchell
Pastor Charles Mock
Ms. Christina Vogel

Additional attendees via Zoom:

Dr. Judith Gay, Interim President; Mrs. Jackie Fink, Assistant to the President;
Ms. Carolyn Burroughs, Director of Human Resources/Compliance Director of Title IX;
Ms. Heidi Sheehan, Controller, Dr. Narcisa Polonio, Consultant; Dr. Roy Church,
Administrator, Mr. Tom Tupitza, Legal Counsel; Mr. Carl Anderson, Erie County
Council

Call to Order

Presiding Officer, Chairman Ron DiNicola, called the meeting to order at 5:00 PM
on Wednesday, April 21st, 2021.

Roll Call

At Roll Call six (6) trustees were present. Three (3) trustees were absent. Two (2)
of the three joined following roll call.

ACTION ITEMS:

Approval of Special Meeting Minutes of April 14th, 2021

Trustee Sintal, having reviewed the minutes, moved to accept the minutes of the Special Meeting held Wednesday, April 14th, 2021 as written. Trustee Benson seconded. Motion unanimously passed.

Approval of Policies presented by the Interim President

Trustee Benson moved to approve the two (2) policies present by the Interim President. Trustee Wagner seconded. The following policies were presented:

Policy III.A.1: Classification of Employees

Policy III.C.1: Evaluation of Employees

Discussion: Trustee Dix suggested minor friendly adjustments to what was presented.

Policy III.A.1: Classification of Employees – under temporary part-time professional description include the hours limited, equivalent to other descriptions, stating 30 hours maximum.

Policy III.C.1: Evaluation of Employees – include option for earlier evaluation than annual. Stating 90-day evaluation for new positions.

Trustee Dix moved to accept her suggestions as friendly amendments and proceed. Trustee Mock seconded. Motion unanimously passed.

BUSINESS BEFORE THE BOARD:

Remarks of the County Council Liaison

Mr. Carl Anderson, Chairman of Erie County Council, expressed continued appreciation for the work and commitment of the board and the college administrators. He expressed his optimism for a fall start.

Announcements from the College

Interim President, Dr. Judith Gay announced the signing of a Memorandum of Understanding (MOU) with the Erie Public Library to be held on Monday, April 26th at 11:00 AM in the Hirt Auditorium of the Blasco Memorial Library. This wonderful partnership will provide great academic opportunities for the students and faculty of ECCCPA.

Report of the Interim President

Interim President, Dr. Judith Gay, shared the attendance of the following key meetings:

- a. Participated in Community College Day on April 15th, along with Trustee Dix, Trustee Mitchell, and Chairman DiNicola. The day was all virtual, but still a great opportunity to meet with government officials.
- b. Continue to meet with and receive great collegial support from Chuck Graham, Information Technology Officer and Phil Mangis, Director of Technical Services of Community College of Allegheny County.
- c. Attended multiple offerings during the annual meeting of the Pennsylvania Commission for Community Colleges on April 19th. Two Board members, Cheryl Rush Dix and Chairman Ron DiNicola, also participated with infinity group offerings including the speaker.

Other Business to Come Before the Board

Trustee Mock inquired as to the legal requirement to share reportable content of an executive session with the public and returning to open session. Solicitor Tupitza stated that during an executive session, no action can be taken, just deliberation. The nature of the deliberation of items indicated is not for public disclosure. Simply put: no motion, no voting and no actions during an executive session. There is no requirement to return to open session if announced prior to session that no action will follow. If action is to follow, then return to open session is required and open session will be on pause until return.

Executive Session

Board entered Executive Session following adjournment of this open meeting for purposes of contract, personnel, and real estate with notice of no further action and no return.

Motion to Adjourn

Chairman DiNicola announce adjournment into Executive Session at 5:27 P.M.